

FULL-TIME FACULTY PAYROLL SCHEDULE

The following schedule indicates the pay periods, timesheet due dates, and paydates for the academic year 2022-23.

Full-time faculty and staff who have assignments that qualify for additional earnings will have a separate part-time faculty check processed in addition to their regular bi-weekly earnings. Full-time faculty earnings will be disbursed in accordance to the following schedule:

PAY PERIOD		DUE DATE	PAYDATE	
			Check #	
07/30/23	- 08/12/23	Timesheet not required	1	08/25/23
08/13/23	- 08/26/23	08/25/23	2	09/01/23
08/27/23	- 09/09/23	09/08/23	3	09/15/23
09/10/23	- 09/23/23	09/22/23	4	09/29/23
09/24/23	- 10/07/23	10/06/23	5	10/13/23
10/08/23	- 10/21/23	10/20/23	6	10/27/23
10/22/23	- 11/04/23	11/02/23 ^	7	11/09/23 *
11/05/23	- 11/18/23	11/16/23 ^	8	11/22/23 *
11/19/23	- 12/02/23	12/01/23	9	12/08/23
12/03/23	- 12/16/23	12/15/23	10	12/22/23
12/17/23	- 12/30/23	12/22/23 ^	11	01/05/24
12/31/23	- 01/13/24	01/12/24	12	01/19/24
01/14/24	- 01/27/24	01/26/24	13	02/02/24
01/28/24	- 02/10/24	02/09/24	14	02/16/24
02/11/24	- 02/24/24	02/23/24	15	03/01/24
02/25/24	- 03/09/24	03/08/24	16	03/15/24
03/10/24	- 03/23/24	03/22/24	17	03/29/24
03/24/24	- 04/06/24	04/05/24	18	04/12/24
04/07/24	- 04/20/24	04/19/24	19	04/26/24
04/21/24	- 05/04/24	05/03/24	20	05/10/24
05/05/24	- 05/18/24	05/17/24		-

* Early paydate

^ Early time sheet submission and supervisor approval date

Timesheets received by payroll after the due date will be processed on the following paydate. Due dates/paydates are subject to change if payroll need arises. In the event of a change, a college-wide announcement will be made on week-ahead. Updates can also be found online: <http://www.matc.edu/who-we-are/offices/finance/payroll.html>