



Attachment 3 – a.

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
December 19, 2023**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, December 19, 2023, and called to order by Chairperson Foley at 4:30 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM 1 a. ROLL CALL

Present: Lauren Baker; Bria Burris; Erica Case; Mark Foley; Citlali Mendieta-Ramos; Supreme Moore Omokunde; Waleed Najeeb (Virtual); Gale Pence.

Excused: Tina Owen-Moore

ITEM 1 b. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Foley asked if proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

Ms. Elizabeth Schultz, board liaison, confirmed proper notice was given.

ITEM 2. COMMENTS FROM THE PUBLIC

Elijah Holloway, MATC student, spoke about safety concerns at the Westown Green student apartment building.

Nicholas Wilson, MATC student, spoke about concerns with the payment system at the Westown Green student apartment building.

Juan May-Stokes, MATC student, spoke about concerns with the payment system at Westown Green student apartment building.

ITEM 3. APPROVAL OF MINUTES

3 a. Regular Board Meeting: November 28, 2023

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Motion It was moved by Director Burris and seconded by Director Baker to approve the minutes of the Regular Board Meeting on November 28, 2023.

Action Motion approved.

MOTION TO SUSPEND RULE

Motion Director Case motioned and seconded by Director Burris to suspend the rule that requires the board to take up matters in the order they are listed on the agenda in order for the board to engage with the college’s investment advisors prior to the renewal of the contract with regards to managing the OPEB and FCC Spectrum Trust asset portfolio.

Action Motion approved.

ITEM 4. APPROVAL OF CONSENT AGENDA ITEMS

Discussion Mr. Jeff Hollow, vice president, Finance, explained that the services of MATC’s investment advisors, PFM Asset Management, are due for renewal. PFM has served as the college’s investment advisors for the last three and a half years, and the internal Investment Advisory Committee has recommended that the firm continue in this capacity.

Jefferey Schroeder, managing director, and Floyd Simpson, director, PFM Asset Management, reviewed the recent performance of MATC’s FCC Spectrum Trust portfolio with the board and discussed strategies for improving performance.

- 4 a. Bills – November 2023**
- 4 b. Financial Report – November 2023**
- 4 c. Human Resources Report**
- 4 d. Procurement Report**
- 4 e. Construction Report**

Motion It was moved by Director Baker and seconded by Director Mendieta-Ramos to approve the Consent Agenda with the exception of part 1, item 4 in the Procurement Report, Investment Consultant Services for OPEB Trust and FCC Spectrum Trust.

Action The motion was approved by voice vote.

Motion It was moved by Director Case and seconded by Chair Foley to approve a three-year contract with PFM Asset Management for Investment Consultant Services for OPEB Trust and FCC Spectrum Trust, contingent on the confirmation that a stipulation will be included that the college can terminate its contract with the firm on no more than 60-days notice.

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Action The motion was approved by voice vote.

ITEM 5. BOARD ACTION ITEMS

Action Items

**5 a. Resolution (F0297-12-23) to Approve Auditor’s
Communication to Those Charged with Governance and
Management Policy**

Discussion Mr. Paul Frantz, partner, Baker Tilley US, LLP, addressed the board as part of the required communication to the governing body related to the audit and noted that a video recording was sent to the board.

Motion It was moved by Director Case, seconded by Director Baker, to approve Resolution (F0297-12-23) to Approve Auditor’s Communication to Those Charged with Governance and Management Policy.

Action Motion approved, the roll call vote being as follows:

Ayes: Burris, Case, Mendieta-Ramos, Moore Omokunde, Najeeb, Pence, Baker, Foley - 8

Noes: None.

**5 b. Resolution (F0298-12-23) to Approve FY2022-23 Annual
Comprehensive Financial Report**

Motion It was moved by Director Burris, seconded by Director Case, to approve Resolution (F0298-12-23) to Approve FY2022-23 Annual Comprehensive Financial Report.

Action Motion approved, the roll call vote being as follows:

Ayes: Case, Mendieta-Ramos, Moore Omokunde, Najeeb, Pence, Baker, Burris, and Foley - 8

Noes: None.

**5 c. Resolution (F0299-12-23) to Approve Single Audit Report
(Policy B0103)**

Motion It was moved by Director Burris, seconded by Director Case, to approve Resolution (F0299-12-23) to Approve Single Audit Report (Policy B0103).

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Action Motion approved, the roll call vote being as follows:

Ayes: Mendieta-Ramos, Moore Omokunde, Najeeb, Pence, Baker, Burris, Case, and Foley - 8

Noes: None.

ITEM 6 REPORTS – MONTHLY

6 a. Chairperson's Report

Discussion Chairperson Foley shared the following:

- Congratulations to the over 700 Winter Commencement graduates who graduated on December 10. The ceremony was held at the Fiserv Forum and will be broadcast Saturday, January 6 at 10:00 a.m., on Milwaukee PBS Channel 36.
 - New board members Najeeb and Pence reflected on their experiences at the commencement ceremony.
- Foundation Liaison Report. Erica Case presented the following:
 - MATC Foundation Board met on December 7 for its quarterly meeting.
 - The board received notification of a clean audit.
 - The board received a fundraising activity update:
 - Donors have collectively contributed \$2,796,213 towards the MATC Foundation's \$5,000,000 full year 2023-2024 goal as of December 15.
 - Two recent major gifts include \$100,000 Molson Coors pledge toward the Checota scholarship and a \$180,000 estate gift from a retired employee who split a gift to scholarships and the MATC Foundation's student emergency assistance program.
 - The MATC Foundation is now only \$89,000 away from completing the \$2.5 million fundraising campaign for the MATC Checota scholarship, where Ellen and Joe Checota match each gift on a \$2 to \$1 match to create a \$7.5 million scholarship fund. As part of the campaign, the Checotas have given \$1 million cash every time donors collectively give or pledge \$500,000. MATC has served more than 720 students through the scholarship.
- Presidential Search Update:
 - More than three dozen listening sessions of various kinds were scheduled and completed within approximately ten days.

- Greenwood/Asher is working on the position profile, which is expected to be completed this week in the hopes that the position will be advertised to the public by the second week of January. Board members should send their comments and questions to Chair Foley as soon as possible so that the final profile can be refined by the second week of January.

6 b. President's Report

Discussion Dr. Martin shared the following:

- On December 4, the college served as the venue for Governor Evers' AI Task Force meeting.
- On December 12, twelve students were recognized for completing the Integrated Education and Training (IET) program. This program allows students to earn six college credits that they can use to start an associate degree or technical diploma program while simultaneously completing their alternative high school credential, like a General Education Development (GED) or HSED.
- In addition to IET graduates, the Community Education program celebrated over 300 students who received their GED/HSED graduation on December 18 at the Cooley Auditorium on our Downtown Campus.
- Welcomed ten graduates from the college's Second Chance Pell Welding Fundamentals Certificate program. Thanked Dr. Sadique Isahaku for his efforts in bringing the Second Chance Pell program to our campus.

6 c. Enrollment Report

Discussion Dr. Phillip King, executive vice president, presented the enrollment report:

- Director Case asked if the "unknown" selections on gender demographics could be changed to "undisclosed" and if a follow-up survey could be sent to students who did not answer about gender.
- Director Pence asked if enrollment by pathway numbers could be added to future Enrollment Reports.
- Director Pence asked for a strategic plan for next year's enrollment numbers.

6 d. Milwaukee PBS General Manager's Report

Discussion Ms. Debbie Hamlett, Vice President and General Manager of Milwaukee PBS, shared the following highlights:

- Reported the station has reached 47% of the fiscal year revenue goal of \$6.7 million.
- Letters to Santa is currently airing and celebrating its 50th year of broadcasting.
- Participated in a media walkthrough for the RNC on November 30. Recently met with PBS Wisconsin, Wisconsin Public Radio, WUWM, and Radio Milwaukee to discuss the idea of putting together a voter guide in several languages and which would be available on each of their websites.

6 e. District Student Senate Report

Discussion Ms. Kimberly Haynes, student representative reported the following:

- Student Government Associations and District Student Government Associations met and highlights of the meeting included:
 - Discussions regarding a name change to help increase student participation.
 - Discussions on possible spring events including a family day at the Milwaukee County Zoo, a carnival, local sports games, and a leadership conference.
- West Allis Student Government met on December 13 and highlights of the discussion were as follow:
 - Sponsoring a Spring Semester welcome gathering, which would be held on February 14.
 - Scheduling a spring clean-up day.
 - Sponsoring a fundraiser for the West Allis Student Government.
- There was no December meeting for Wisconsin Student Government. The next meeting will be held on January 12 at Northcentral Technical College. Wisconsin Student Government is continuing planning for the Legislative Summit in Madison, WI for February, where they will advocate for technical education to state legislators and representatives.

6 a. Quarterly: Other Post-Employment Benefit (OPEB) & FCC Trust Report

Discussion Material was presented at the start of the Consent Agenda.

6 a. Annual: Sustainability Report

Discussion Laura Tenpenny, energy manager, Procurement, answered questions from the board about the annual Sustainability Report and video recording.

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- Chair Foley asked if the college is on track for the three goals for 2023.
 - Ms. Tenpenny responded that the while the college is a little behind, studies are underway for H-VAC projects that will bring a bigger impact.
- Ms. Tenpenny also shared that MATC received a Green Luminary award from Milwaukee Metropolitan Sewerage District for their water detention chambers on the green roof in the T Building and the pocket park on the corner of 8th and Juneau.

ITEM 7. BOARD MONITORING

7a. Community Education Update

Discussion Dr. Phillip King, executive vice president, and Dr. Sadique Isahaku, executive dean, Community Education, addressed a prepared set of questions from the board. Highlights from the presentation are as follows:

- Community Education has hired an additional full-time student support specialist for indirect support to the educational students.
- Noted that an additional 12 and ½ full-time faculty equivalent was needed to accommodate the 1,000 increase in ELL/ESL headcount this past semester.
- An interim director for Walker’s Square was appointed on December 1st.
- The college is adding part-time testing staff at both the downtown campus and at Walker’s Square,
- Enrollment is projected to be a 700 ESL/ELL increase in headcount for spring 2024 as compared to spring 2023.
- Noted that the program could run out of classroom space; and as the students are tuition-free, the program may not be able to support them financially.
- Noted the college had received about a half million dollars from the WTCS to support the growth.
- Additional funding through Title II is being explored.

7 b. Zancil Update

Discussion Dr. Mohammad Dakwar, vice president, Learn, and Dr. Phillip King, executive vice president, and Dwayne Schlund, executive vice president, AFT Local 212 (virtual), met with the board regarding Dr. Dakwar’s pre-recorded presentation.

- The board postponed questions and further updates to the January meeting due to time constraints.

7 c. Review of Board Self-Evaluation Instrument (Policy A0106-1)

Discussion Chair Foley, in concurrence with board members, postponed the review of the Board Self-Evaluation Instrument to January.

ITEM 8. NEW BUSINESS

Director Mendieta-Ramos would like answers regarding the Westtown Green concerns presented by the students earlier in the evening.

ITEM 9. Future Events/Announcements

- a. WTCDBA Winter Quarterly Meeting and Legislative Conference has been cancelled; only a Board of Directors meeting is being held.
- b. **January 23, 2024 MATC District Board Meeting, 4:30 p.m., Downtown Milwaukee Campus, Boardroom (M210)**

ITEM 10. Closed Session

Motion It was moved by Director Baker, seconded by Director Burris, to convene into Closed Session pursuant to Section 19.85 (1)(e) of the Wisconsin Statutes to discuss item 10 a., Review Greenwood/Asher Presidential Profile Feedback and Other Matters Regarding Greenwood/Asher's Engagement. The Board may reconvene in Open Session to take action on matters discussed in Closed Session under Item 10, if necessary.

Action Motion approved, the roll call vote being as follows:

Ayes: Burris, Case, Mendieta-Ramos, Moore Omokunde, Najeeb, Pence, Baker, Foley - 8

Noes: None.

ITEM 11. Adjournment

The meeting adjourned at 9:10 p.m.

Respectfully submitted,

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Peter Kovachich

On behalf of Board Secretary Citlali Mendieta-Ramos

* This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.

** Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The board may return to Open Session to take action on any item discussed in Closed Session.

*** It is anticipated that this item may be discussed in Closed Session pursuant to Sections 19.85(1)(c) and (e) of the Wisconsin Statutes.

Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6719 to schedule services at least 48 hours before the meeting.