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Title: Faculty Quality Assurance System (FQAS)

Code: CC1200-1

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Policy Reference: Wisconsin Administrative Code Chapter TCS 3; The Approved  
MATC District Plan

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### **FACULTY QUALITY ASSURANCE SYSTEM (FQAS)**

In an effort to ensure quality education in the Wisconsin Technical College System (WTCS), the WTCS has established standards and procedures for the approval of minimum requirements for district educational personnel who provide instruction in courses that apply to a degree or adult basic education through a program of continuous participation in activities that will contribute to the professional growth of employees within the system. The Faculty Quality Assurance System (FQAS) is the system used by the WTCS to ensure compliance.

According to the Wisconsin Administrative Code [Chapter TCS 3](#), the FQAS system is composed of 6 steps and multiple departments are overseeing and responsible for different steps :

1. Hiring - Lead Faculty, Academic Pathways (AP) Deans, and Human Resources department (HR) - MATC Administrative Procedure CC0501 and CC0501-1
2. Credentialing - Lead Faculty, AP Deans, and HR - MATC Administrative Procedure CC1201
3. Onboarding - HR and the Center for Teaching Excellence - MATC Administrative Procedure CC1202
4. FQAS Competencies Development - Center for Teaching Excellence - MATC Administrative Procedure CC1203
5. Coaching and Mentoring - Center for Teaching Excellence - MATC Administrative Procedure CC1203
6. Evaluation - HR, AP Deans, and the Center for Teaching Excellence - MATC Administrative Procedure CC1203

All MATC faculty requiring compliance under FQAS must meet all FQAS requirements and deadlines or be subject to layoff.

### **EMPLOYEES REQUIRED TO BE COMPLIANT WITH FQAS:**

- **Full-time and part-time faculty teaching courses** in state approved **Apprentice, Associate Degree, Adult Basic Education (GED/HSED preparation, ELL and AHS), General Education Transfer, and Diploma programs** must demonstrate WTCS competencies and meet renewal requirements.



**ADMINISTRATIVE  
REGULATION AND  
PROCEDURE**

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- **Full-time faculty, including those teaching 400- or 600-level courses**, must meet MATC institutional certification requirements for education, occupational experience, and cyclical FQAS credits for renewal.
- **Part-time faculty teaching Adult and Continuing Education (ACE) courses numbered in the 400-level series** must meet minimum educational and occupational experience certification requirements to be hired but are not required to meet WTCS FQAS renewal requirements.
- **Part-time faculty teaching Personal Enrichment or Avocational courses numbered in the 600 series** do not require WTCS FQAS renewal.

(Represented employees are subject to the negotiated labor agreement between MATC and Local 212.)

Office of Responsibility: Center for Teaching Excellence  
Last reviewed on March 15, 2021