



Attachment 3 - a

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
August 27, 2019**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, August 27, 2019, and called to order by Chairperson Foley at 4:03 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM 1 a. ROLL CALL

Present: Erica Case; David Dull; Mark Foley; Lisa Olson; Kahri Phelps Okoro; Mary Scheibel and Ann Wilson. Mary Scheibel arrived at 4:09 p.m. Ann Wilson arrived at 4:04 p.m.

Excused: Ashanti Hamilton.

ITEM 1 b. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Foley indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM 2. COMMENTS FROM THE PUBLIC

Discussion No comments.

ITEM 3. APPROVAL OF MINUTES

C-1 Regular Board Meeting: June 25, 2019

Motion It was moved by Mr. Dull, seconded by Ms. Phelps Okoro, to approve the minutes of the Regular Board Meeting: June 25, 2019.

Action Motion approved.

C-2 Board Organizational Meeting: July 8, 2019

Motion It was moved by Dr. Olson, seconded by Ms. Phelps Okoro, to approve the minutes of the Board Organizational Meeting: July 8, 2019

Action Motion approved.

ITEM 4. APPROVAL OF CONSENT AGENDA ITEMS

- a. **Bills – June 2019**
- b. **Bills – July 2019**
- c. **Financial Report July 2019**
- d. **Human Resources Report**
- e. **Procurement Report**
- f. **Quarterly Affirmative Action Report**

Motion It was moved by Mr. Dull, seconded by Ms. Phelps Okoro, to approve the Consent Agenda.

Action Motion approved.

ITEM 5. BOARD ACTION ITEMS

Action Items

- 5 a. **Resolution (F0102-08-19) Authorizing the Sale of \$22,500,000 General Obligation Promissory Notes, Series 2019-2020C of Milwaukee Area Technical College District, Wisconsin.**

Motion It was moved by Dr. Olson, seconded by Ms. Wilson, to approve Resolution (F0102-08-19) Authorizing the Sale of \$22,500,000 General Obligation Promissory Notes, Series 2019-2020C of Milwaukee Area Technical College District, Wisconsin.

Discussion Mr. John Mehan, managing director, Robert W. Baird & Co., reviewed the Final Pricing Summary for the \$22,500,000 General Obligation Promissory Notes, Series 2019-2020C.

Action Motion approved, the roll call vote being as follows:

Ayes: Dull, Olson, Phelps Okoro, Scheibel, Wilson, Case and Foley - 7

Noes: None.

- 5 b. **Resolution (F0103-08-19) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2019-2020D of Milwaukee Area Technical College District, Wisconsin.**

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Motion It was moved by Ms. Wilson, seconded by Ms. Phelps Okoro, to approve Resolution (F0103-08-19) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2019-2020D of Milwaukee Area Technical College District, Wisconsin

Action Motion approved, the roll call vote being as follows:

Ayes: Olson, Phelps Okoro, Scheibel, Wilson, Case, Dull and Foley – 7

Noes: None.

5 c. Resolution (F0104-08-19) to Approve Building Trades Rate Changes.

Motion It was moved by Ms. Phelps Okoro, seconded by Dr. Olson, to approve Resolution (F0104-08-19) to Approve Building Trades Rate Changes

Action Motion approved.

ITEM 6 Policy Reviews

- a. Handbook Policy – Progressive Discipline**
- b. Handbook Policy-Group Life Insurance**
- c. Handbook Policy-Paid Time-Off Benefits: Vacation**

Discussion Ms. Cheryl Zima, VP Human Resources, reviewed Handbook Policy-Progressive Discipline; Handbook Policy-Group Life Insurance; Handbook Policy-Paid Time-Off Benefits: Vacation

ITEM 7 Policy Approval

- 7 a. Handbook Policy – Overtime Pay and Compensatory Time Off.**

Motion It was moved by Dr. Olson, seconded by Ms. Scheibel to approve Handbook Policy-Overtime Pay and Compensatory Time off.

Action Motion approved.

ITEM 8 Reports

8 a. Chairperson's Report

Discussion Chairperson Foley:

- Attended the Wisconsin Technical College District Boards Summer Meeting in Rice Lake, WI and stated there was a very informative session on K-12/Technical College partnerships.
- Welcomed MATC Faculty at the Fall 2019 Faculty Coordination Day and expressed continued support on behalf of the board of the Guided Pathways Project.

8 b. President's Report

Discussion Dr. Martin:

- Announced as MATC prepares to develop the college's next strategic plan for the next accreditation cycle, Dr. Christine Manion has been promoted to Vice President, Institutional Effectiveness.
- Reported Guided Pathways coach Dr. Joyce Walsh-Portillo and consultant Dr. Donna Dare spent time assisting the college with some of the most complicated Guided Pathways work to date.
- Stated the college held Employee Development Day for staff on July 17 and Faculty Coordination Day on August 23, Dr. Martin also stated she shared the new model of advising and the structure of our new Pathways.
- Announced that all seven deans for the Academic and Career Pathways are now in place. Five of the deans were new to this position. The college was able to fill these positions with talented internal candidates. Two of the Academic pathways: Create, Design, Media (Create) and Community (Serve) are part of a small-scale implementation the college is launching in September.
- Reported MATC is partnering with JCP Construction and the SDC to train future construction workers and redevelop city-owned foreclosed homes. The group will start with a home on Holton Street. The partnership provides a hands-on opportunity for students in the constructions trades.
- Stated it is one of her goals to have MATC become a Hispanic Serving Institution. The college was a partner in sponsoring the League of United Latin American Citizens (LULAC) national convention held this July in Milwaukee.

- Mentioned she was honored to accept the Champion of Education Award on behalf of MATC for the college's involvement in working with LULAC Ford Driving Dreams program. MATC collaborated with MPS and El Puente High School in a dual college credit program for at-risk Hispanic high school students.
- Reported Hispanic Professionals of Greater Milwaukee (HPGM) held their annual meeting last Friday and during the meeting, HPGM announced 29 scholarships and for the first time ever, two-year scholarships were awarded to five deserving students to attend MATC.
- Announced the national Community College Daily, along with local news media, featured the MATC pre-apprentice arborist program. The college created this program in response to local tree service companies who were in dire need of more arborists.
- Stated an article she wrote on the important work that the college is doing in partnership with the Department of Corrections to educate incarcerated workers through the Second Chance Pell program was featured in the Wisconsin Business Voice.

8 c. Milwaukee PBS General Manager's Report

Discussion

Mr. Bohdan Zachary:

- Announced Milwaukee PBS will broadcast the 2020 Democratic National Convention in October 2020.
- Reported those at Milwaukee PBS involved with the Kids In Crisis film were invited to Dallas, Texas in July for the annual Public Media Development and Marketing Conference. Milwaukee Journal Sentinel reporter Rory Linnane whose series Kids In Crisis is the basis for the Milwaukee PBS documentary flew in for the event. Barrett Poetker and Alex Hart Upendo also attended the event.
- Announced Kids In Crisis will air on the WORLD Channel nationally on September 30th during National Suicide Prevention Week.
- Reported The National Association of Black Journalists presented two awards to Black Nouveau at its recent annual conference and the Milwaukee Press Club will induct Everett Marshburn into its distinguished Hall of Fame on November 1st at the Potawatomi Hotel and Casino.
- Previewed new website, Welcome to MKE, a showcase of seven of Milwaukee's best storytellers, who happen to appear as on air hosts on Milwaukee PBS. The intent is to introduce Milwaukee PBS and MATC to the world.

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8 d. Legislative Matters Report

Discussion Ms. Ramie Zelenkova, lobbyist, Hubbard Wilson & Zelenkova, gave an update on recent legislative matters impacting higher education.

8 e. Audit Advisory Report

Discussion Mr. Jeff Hollow, VP, Finance presented the Audit Advisory Report as information.

ITEM 9. BOARD MONITORING

9 a. Quality Review Process Update

Information Dr. Mohammad Dakwar, Provost, and Ms. Scheibel presented the Quality Review Process Update as information.

9 b. Enrollment Report

Information Dr. Richard Busalacchi, Interim Vice President Student Services and Acting Vice President West Allis Campus presented the Enrollment Report as information.

9 c. Debt Forgiveness Initiative Update

Information Dr. Busalacchi and Ms. Monica McNaughton, Director, Student Accounts, presented the Debt Forgiveness Initiative as information.

9 d. Recruitment Update

Information Mr. Anthony Tagliavia, Director, Marketing and Communications; Mr. Marwill Santiago, Manager, Recruitment and Ms. Laura Bray, VP College Advancement, presented the Recruitment Update as information.

ITEM 10. NEW BUSINESS

Jose Olivieri, outside legal counsel, to look at Presidential Assessments on subsequent agendas.

ITEM 11. Future Agenda Items/Events

**11 a. September 24, 2019 MATC District Board Meeting
4:00 p.m. Downtown Milwaukee Campus, Board Room
(M210)**

**11 b. September 25, 2019 "Kids in Crisis: You're Not Alone"
Screening; State Capitol in Madison**

**11 c. October 16-19, 2019 ACCT Leadership Congress; San
Francisco, CA**

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11 d. October 30 – November 2, 2019 WTCS Fall Meeting;
Waukesha County Technical College, Pewaukee, WI

ITEM 12 Adjournment

The meeting adjourned at 6:40 p.m.

Respectfully submitted,

Gwendolyn G. Green

On behalf of Board Secretary

* This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.

** Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The board may return into Open Session to take action on any item discussed in Closed Session.

*** It is anticipated that this item may be discussed in Closed Session pursuant to Sections 19.85(1)(c) and (e) of the Wisconsin Statutes.

Reasonable accommodations are available through the ADA Office for individuals who need assistance. Please call 414-297-6610 to schedule services at least 48 hours prior to the meeting.