

MGTDEV-191: Supervision

Course Description:

In SUPERVISION, the learner applies the skills and tools necessary to perform the functions of a frontline leader. Each learner will demonstrate the application of strategies and transition to a contemporary supervisory role including day-to-day operations, analysis, delegation, controlling, staffing, leadership, problem-solving, team skills, motivation, and training.

Total Credits: 3.00

Course Competencies

- 1. Analyze the role of a supervisor/manager in the 21st century.**
- 2. Explain strategic, operational, and day-to-day planning.**
- 3. Analyze organizational structures.**
- 4. Delegate tasks.**
- 5. Apply control function to obtain desired results.**
- 6. Manage employee performance.**
- 7. Explain the staffing function of a supervisor.**
- 8. Identify leadership techniques.**
- 9. Analyze an organizational problem**
- 10. Use techniques for employee involvement and teambuilding.**
- 11. Balance personal, management, and employee needs.**
- 12. Create a motivating environment.**
- 13. Propose an employee training cycle.**