HEALTHCARE PATHWAY
PROGRAM ADMISSION PROCESS

MATC

OPEN ENROLLMENT PROGRAMS

Students can enroll in "Open Enrollment Programs" when enrollment begins each semester. The following programs do not require the student to go through the "Petition" process. Classes for these programs are available to students on a first-come, first-served basis.

Associate Degree Programs

Community Health and Nutrition Navigator
- No prerequisite courses
- **Fall start:** Registration for classes opens in **April**
- **Spring start:** Registration for classes opens in **November**

Nutrition and Dietetic Technician
- No prerequisite courses
- **Fall start:** Registration for classes opens in **April**
- **Spring start:** Registration for classes opens in **November**

Technical Diploma Programs

Central Service Technician
- No prerequisite courses
- **Fall start:** Registration for classes opens in **April**
- **Spring start:** Registration for classes opens in **November**
- **Summer start:** Registration for classes opens in **April**

Dental Assistant (Bilingual-Spanish)
- No prerequisite courses
- **Fall start:** Registration for classes opens in **April** (this program only admits students one time a year)

Enhanced Yoga Instructor
- No prerequisite courses
- **Fall start:** Registration for classes opens in **April**
- **Spring start:** Registration for classes opens in **November**

Pharmacy Technician
- No prerequisite courses
- **Fall start:** Registration for classes opens in **April**
- **Spring start:** Registration for classes opens in **November**

Renal Dialysis Technician
- One year of high school biology or one semester of college-level biology with a grade of C or higher
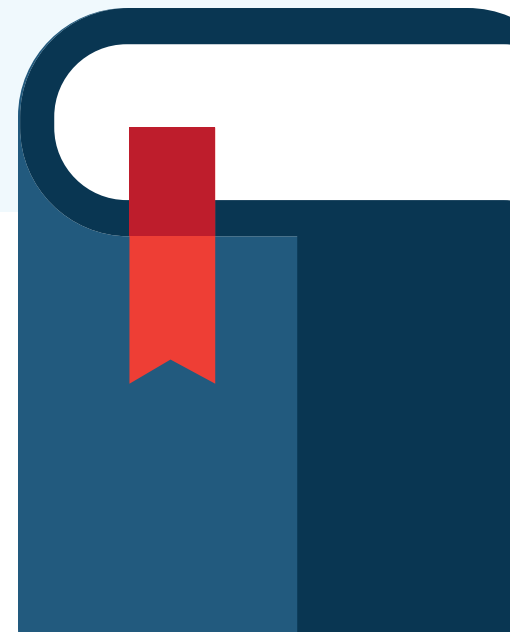- **Fall start:** Registration for classes opens in **April** (this program only admits students one time a year)

Certificate Programs

Dietary Manager Certificate (Bilingual-Spanish)
- No prerequisite courses
- **Fall start:** Registration for classes opens in **April**
- **Spring start:** Registration for classes opens in **November**

Certificate Programs *(continued)*

Dietary Manager Certificate
- No prerequisite courses
- **Fall start:** Registration for classes opens in **April**
- **Spring start:** Registration for classes opens in **November**

Healthcare Customer Service Certificate
- No prerequisite courses

STEPS FOR ENROLLING IN AN OPEN ENROLLMENT PROGRAM

1. **Complete the MATC application at matc.edu/apply. Current students, to change your program:**
   Meet with your Pathway Advisor. Pathway Advisors submit program change requests.
   a. Complete Criminal Background Check Acknowledgment Forms online http://www.123formbuilder.com/form-4964254/background-check-acknowledgment
   b. Pay admission fees
   c. Complete MATC's admission requirements

2. **Contact a Healthcare Pathway advisor at healthpathway@matc.edu**

3. **Register for classes**

4. **Program orientation/CastleBranch information:**

   After the student registers for technical courses, the student will receive an email in their MATC Gmail account that will provide information about the program and next steps. Many programs will hold "Orientation Sessions" prior to the first day of class. If applicable, the student will receive information about the program's medical, criminal background check and drug screen requirements. The medical, criminal background check and drug screen information is managed through a third-party company called CastleBranch.
   Note: Fees will apply to third-party vendors. Current fees for clinical requirements are $117.

Questions about CastleBranch can be found at **matchealth.com** and/or contact: Healthcare Pathway at **healthpathway@matc.edu**.

FOR NURSING ASSISTANT PROGRAM

1. **Complete the program admission checklist** located at **https://www.matc.edu/course-catalog/healthcare/documents/nursing-assistant-health-pack.pdf**

2. **Prospective students must complete a criminal background check, drug screen and clinical requirements in CastleBranch.com** prior to enrolling in the Nursing Assistant program. Students must place order in CastleBranch.com and use program code MF43, and pay $117.

3. **Questions about CastleBranch** can be found at **matchealth.com** and/or contact: Healthcare Pathway at **healthpathway@matc.edu**

4. **After completing all the CastleBranch requirements,** student needs to contact Julie Murphy, **murphj26@matc.edu**

PETITION PROGRAMS

The following programs require students to complete specific requirements prior to Petitioning for the program. **Program qualification and selection criteria can be found on each of the program's webpages.**

For Associate Degree Programs: Petitioning for Fall start programs is the month of **February**, **petitioning for Spring start** programs is the month of **September**.

For Technical Diploma Programs: Petitioning for Fall start programs is the month of **March**, **petitioning for Spring start** programs is the month of **October**.

Minimum cumulative grade-point average required is 2.5 unless noted otherwise. Some programs require a pre-qualifying exam for admissions: Please go to matchealth.com for more information on examinations.

Associate Degree Programs
Courses must be completed with final grade prior to petitioning.

Anesthesia Technology
- HP-A2 pre-qualifying exam, minimum score of 80%
- C+ or higher: BIOSCI-177* or BIOSCI-201*
- HEALTH-101
- **Fall start:** Petition for program in **February** (only one time a year)

Cardiovascular Technology-Echocardiography
- HP-A2 pre-qualifying exam, minimum score of 80%
- C+ or higher: BIOSCI-177*
- **June start:** Petition for program in **February** (only one time a year)

Cardiovascular Technology-Invasive
- HP-A2 pre-qualifying exam, minimum score of 80%
- C+ or higher: BIOSCI-177*
- **Spring start:** Petition for program in **September** (only one time a year)

Dental Hygiene
- HP-A2 pre-qualifying exam, minimum composite score of 80%
- B- or higher in the following courses:
  - BIOSCI-177* or BIOSCI-201* and 202*
  - CHEM-186* or CHEM-207* and 208*
  - BIOSCI-197*
- **Fall start:** Petition for program in **February**
- **Spring start:** Petition for program in **September**

Diagnostic Medical Sonographer
- HP-A2 pre-qualifying exam, minimum score of 80%
- B- or higher: BIOSCI-177
- **June start:** Petition for program in **February** (only one time a year)

Associate Degree Programs *(continued)*

Healthcare Services Management (HSM)
- C+ or higher in the following courses:
  - HEALTH-101
  - HEALTH-107
  - ENG-195 or ENG-201*
- Choose either Health Unit Coordinator or Phlebotomy
- **Fall start:** Petition for program in **February**
- **Spring start:** Petition for program in **September**

Health Information Technology (HIT)
- B- or higher in the following courses:
  - BIOSCI-189 or BIOSCI-177* or BIOSCI-201* and 202*
  - C or higher: HEALTH-101
- **Fall start:** Petition for program in **February**
- **Spring start:** Petition for program in **September**

LPN to ADN Progression
- HESI pre-qualifying exam for the LPN-ADN program, score required is 900
- Current licensure in Practical Nursing
- B- or higher in the following courses:
  - BIOSCI-177* and 179* or BIOSCI-201* and 202*
  - BIOSCI-197*
  - CHEM-186* or CHEM-207* and 208
- **Fall start:** Petition for program in **February**
- **Spring start:** Petition for program in **September**

Medical Laboratory Technician (MLT)
- HP-A2 pre-qualifying exam, minimum composite score of 65%
- B- or higher in the following courses:
  - BIOSCI-177* or BIOSCI-201* and 202*
  - CHEM-186* or CHEM-207* and 208
  - BIOSCI-197*
- **Fall start:** Petition for program in **February**
- **Spring start:** Petition for program in **September**

Occupational Therapy Assistant (OTA)
- HP-A2 pre-qualifying exam, minimum composite score of 75%
- B- or higher in the following courses:
  - BIOSCI-177* or BIOSCI-201* and 202*
- **Fall start:** Petition for program in **February** (only one time a year)

Physical Therapist Assistant (PTA)
- HP-A2 pre-qualifying exam, minimum composite score of 75%
- B- or higher in the following courses:
  - BIOSCI-177* or BIOSCI-201* and 202*
- **Spring start:** Petition for program in **September** (only one time a year)

MATC

Associate Degree Programs *(continued)*

Radiography (RadT)
- HP-A2 pre-qualifying exam, minimum composite score of 80%, 80% in Math, 80% in Science
- B- or higher in the following courses:
  - BIOSCI-177* or BIOSCI-201* and 202*
- **Fall start:** Petition for program in **February** (only one time a year)

Registered Nursing (RN)
- PAX NLN pre-qualifying exam, score requirement is 120
- B- or higher in the following courses:
  - BIOSCI-177* and 179* or BIOSCI-201* and 202*
  - BIOSCI-197*
  - CHEM-186* or CHEM-207* and 208*
- C or higher in all other General Education courses
- Nursing Assistant training
- **Fall start:** Petition for program in **February**
- **Spring start:** Petition for program in **September**

Respiratory Therapy (RT)
- HP-A2 pre-qualifying exam, minimum composite score of 65%
- B- or higher in the following courses:
  - BIOSCI-177* or BIOSCI-201* and 202*
- **Fall start:** Petition for program in **February** (only one time a year)

Surgical Technology (ST)
- HP-A2 pre-qualifying exam, minimum composite score of 65%
- C+ or higher in the following courses:
  - BIOSCI-177* or BIOSCI-201* and 202*
  - BIOSCI-197*
- **Fall start:** Petition for program in **February**
- **Spring start:** Petition for program in **September**

Technical Diploma Programs

Minimum cumulative grade-point average required is 2.0 unless noted otherwise. *Courses must be completed with final grade prior to petitioning.

Dental Assistant
- No prerequisite courses
- **Fall start:** Petition for program in **March**
- **Spring start:** Petition for program in **October**

Health Unit Coordinator
- C or higher in the following courses:
  - HEALTH-101
  - HEALTH-104
  - HEALTH-107
- **Fall start:** Petition for program in **March**
- **Spring start:** Petition for program in **October**

Technical Diploma Programs *(continued)*

Medical Assistant (MA)
- C or higher in the following courses: High school biology or one semester of college-level biology
- C or higher in the following courses:
  - ENG-195 or ENG-201
  - HEALTH-101
  - HEALTH-107
- Cumulative GPA of 2.3 or higher
- **Fall start:** Petition for program in **March**
- **Spring start:** Petition for program in **October**

Medical Coding Specialist
- B- or higher in the following courses:
  - BIOSCI-189 or BIOSCI-177* or BIOSCI-201* and 202*
- C or higher in the following course: HEALTH-101
- **Fall start:** Petition for program in **March**
- **Spring start:** Petition for program in **October**

Medical Interpreter
- Successfully complete an oral and written English/Spanish assessment. Please contact Program Chair Rodney Ramos, **ramosre@matc.edu**, directly to set up a time to take the assessment.
- **Fall start:** Petition for program in **March** (only one time a year)
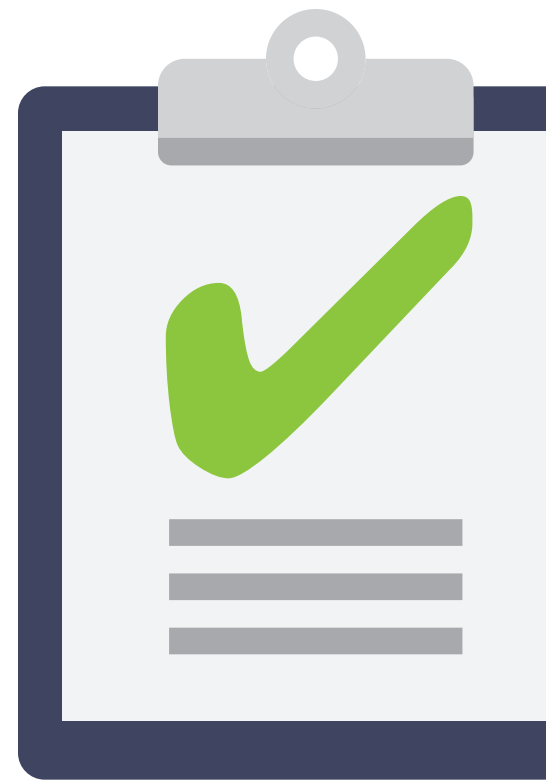
Phlebotomy
- No prerequisite courses
- Cumulative GPA of 2.3 or higher
- **Fall start:** Petition for program in **March**
- **Spring start:** Petition for program in **October**

Practical Nursing (PN)
- PAX NLN pre-qualifying exam, required score: 100
- Cumulative GPA of 2.5 or higher
- Nursing Assistant Training
- B- or higher in the following courses:
  - BIOSCI-177* or BIOSCI-201* and 202*
- C or higher in the following courses:
  - High school biology and chemistry, or one semester of college-level biology and chemistry
  - ENG-195 and ENG-196 or 197 or ENG-201* and 202*
  - General Education courses
- **Fall start:** Petition for program in **March**
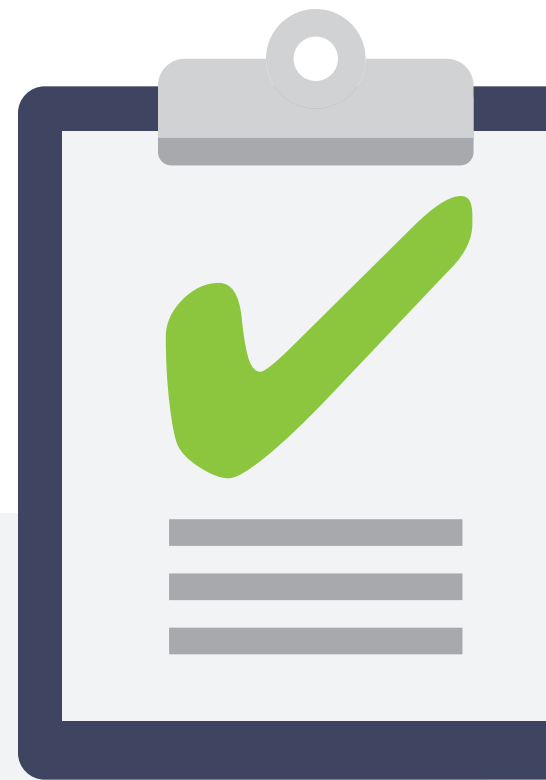- **Spring start:** Petition for program in **October**

*Courses must be completed with final grade prior to petitioning.

MA**TC**

Certificate Programs

EKG Technician Certificate
- Cumulative GPA of 2.5 or higher
- BIOSCI-177 C+ or higher
- **Spring start:** Must petition in **September**

STEPS FOR ENROLLING IN A PETITION PROGRAM

1. **Complete the MATC application at matc.edu/apply.
   Current students, to change your program:**
   Meet with your Pathway Advisor. Pathway Advisors submit program change requests.
   a. Complete Criminal Background Check Acknowledgment Forms online
      http://www.123formbuilder.com/form-4964254/background-check-acknowledgment
   b. Pay admission fees
   c. Complete MATC's admission requirements

2. **Contact a Healthcare Pathway advisor at healthpathway@matc.edu**

3. **Complete the program prerequisite course(s) and pre-qualifying entrance exam
   (for more testing information, please visit MATChealth.com)**

4. **Complete the program Petition form and meet the minimum score for the pre-qualifying
   exam during or prior to the specified Petition timeframes. The Petition form is located on the
   program webpage.**

5. **Petition Review Process:**

   Petition forms received within the specified Petition window will be reviewed to ensure that the student meets the program qualification requirements. Competitive programs will apply selection criteria to all the qualified students to determine who is accepted into the program. The student petition criteria are listed on the program webpage. Within 30 business days of the Petitioning end date, students will receive an email in their MATC Gmail account informing them of their status. Accepted students will also receive an email in their MATC Gmail account with information about the program's medical, criminal background and drug screen requirements and deadlines. The medical, criminal background and drug screen information will be managed through a third-party company called CastleBranch.

   Note: Fees will apply to third-party vendors.

6. **Register for classes**
7. **Attend the mandatory program orientation**

INFORMATION RESOURCES

www.matc.edu – Search for a program's specific webpage

www.matchealth.com – Contains information about pre-qualifying exams, CastleBranch, and program admission and petitioning
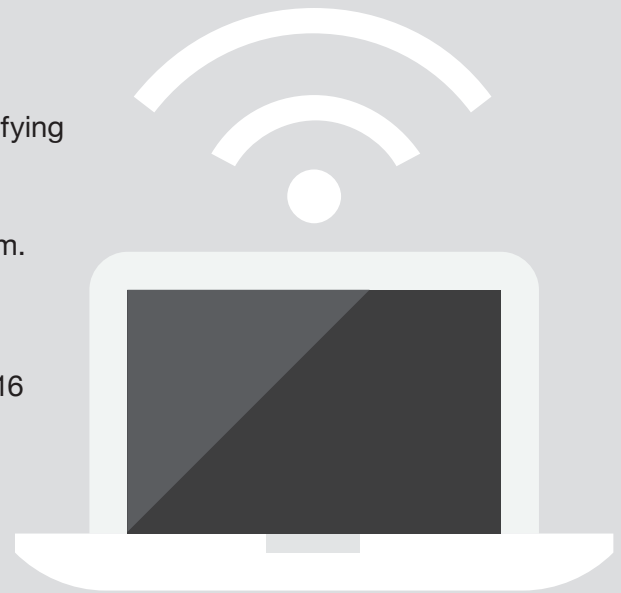
Virtual Pathway: **www.matc.edu/gethelp**,
hours are Monday - Thursday 8 a.m.-6 p.m., Friday 8 a.m.-4 p.m.

Healthcare Pathway email: **healthpathway@matc.edu**

Center: Mequon Campus, **262-238-2281**, Room A108

Hub: Downtown Milwaukee Campus, **414-297-6263**, Room H116

Wisconsin Relay System 711

Notes:

MILWAUKEE AREA Technical College
Transforming Lives, Industry & Community